

Welcome  
2012  
Cookie Delivery  
Webinar



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[www.gshpa.org](http://www.gshpa.org)



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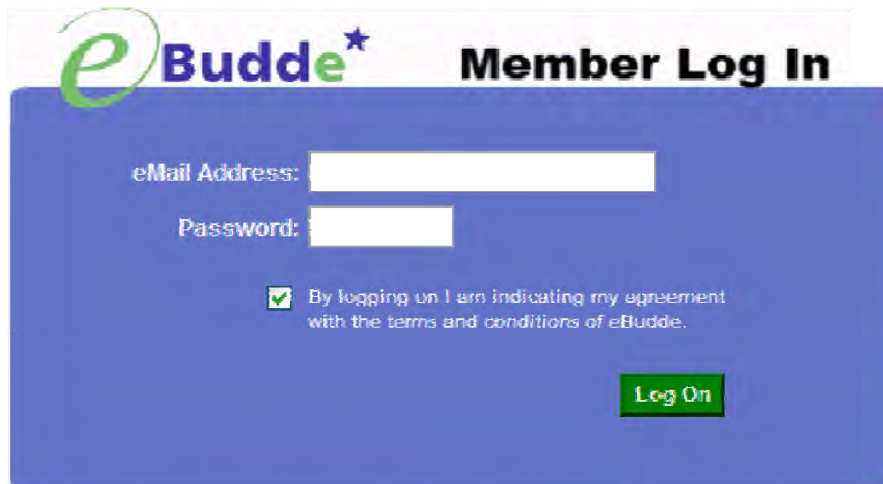
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# Login to eBudde



eBudde<sup>★</sup> Member Log In

eMail Address:

Password:

By logging on I am indicating my agreement with the terms and conditions of eBudde.

Log On

- Your username (email address) and password designate your level of access to eBudde.
- If you have not been given a username and password please contact your council or volunteer product sales manager.
- If you are an existing user and wish to update your contact info or change your email address and/or password please fill in the boxes above and [click here](#).
- If you have forgotten your password, fill in the email field and [click here](#).



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# DELIVERY TAB

- Dashboard
- Contacts
- Settings
- Troops
- Init. Order
- Delivery**
- Transactions
- Deposits
- Incentives
- Booth Sites
- Reports

Print  
Submit My Info

Cases of Cookies CANNOT be Returned

	LCC	Tre	D-S-D	Sam	Dulce	TUBM	Tags	TMint	Total
Cases per Variety	1	1	1	1	1	1	1	1	8
	Total cases including any other troops picked up for								8

Will you be picking up for other troops?  yes  no

Please select your Delivery Station:

223 Shawnee Delivery Station (223) : 02/24/2010 : 8:00am - 9:00pm

Time	Line #1	Line #2	Line #3
8:00am	T20148		
8:15am	S223		
8:30am			
8:45am			
9:00am			
9:15am			
9:30am			

# DELIVERY CONFIRMATION

## Troop 6073 Delivery Confirmation

Dashboard Contacts Settings Girls Init. Order **Delivery** Girl Orders Transactions Incentives Deposits Sales Report

Sign Up Print

Please print this page and bring it with you.

Cases of Cookies CANNOT be Returned

	LCC	Tre	D-S-D	Sam	Dulce	TUBM	Tags	TMint	Troop Total
Your Cases	5	4	4	8	4	4	4	8	41

**Pickup Name:** Wal Mart

**Pickup Location:** walmart street address, any city

**Pickup Date:** Wed, Dec 12

**Pickup Time:** 8:15am

**ESTIMATED Number of Vehicles:**

(you will need ONE of the following)

\* 2 Compact Autos

\* 1 Standard Autos

Message from your Delivery Clerk

Arrive 10 minutes prior to your scheduled time

### Helpful Hints



1. Bring people to help, but not too many. Cookies are heavy, so adjust the number of people accordingly.

2. Every effort will be made to deliver your cookies on time, but sometimes it's not possible. Please be patient. We'll get your cookies!

**Pickup Name:** Wal Mart

**Pickup Location:** walmart street address, any city

**Pickup Date:** Wed, Dec 12

**Pickup Time:** 8:15am

**ESTIMATED Number of Vehicles:**

(you will need ONE of the following)

\* 2 Compact Autos

\* 1 Standard Autos

Print & bring this form along to Initial Cookie pick up!

# HOW MANY COOKIES WILL FIT IN MY CAR?

Troops should select someone they trust to pick up their troops initial cookie order. This person does not have to be a GSHPA member or the troops leader/cookie manager. They can be a parent, relative, or friend of someone in the troop. The person picking up a troops order at a delivery can pick up more than one troops order and needs to be indicated in the eBudde program.

Use this guide to approximate how many cases of cookies will fit in your vehicle. The amounts assume the car will be empty except for the driver and uses all space except the driver's seat.

**Safety Note:** Avoid carrying cookie cases and children in the passenger area of a vehicle at the same time.

**Compact car** 23

**Hatchback car** 30

**Mid-size sedan** 35

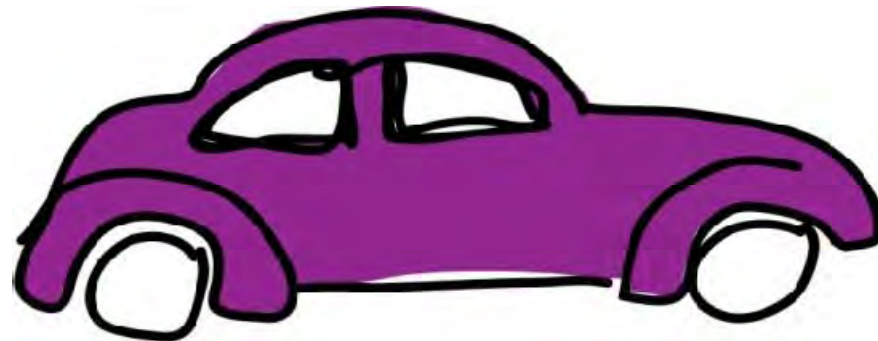
**Sport utility vehicle** 60

**Station wagon** 75

**Mini van (seats in)** 75

**Pick-up truck (full bed)** 100

**Cargo van (seats in)** 200



Remember cases contain 12 packages of cookies.

Cases vary in size (Longer boxes include the Dulce de Leche, Tagalongs, Samoa)



# BUBBLE/DOT/CIRCLE REPORT

Service Unit  
Cookie  
Managers  
should print  
and have  
these forms  
available at  
the Cookie  
Delivery  
Location for  
troops as  
they arrive.

<b>4</b> LEMON CHALET CREMES	<b>4</b> DULCE DE LECHE
<b>6</b> TREFOILS	<b>3</b> THANK U BERRY MUNCH
<b>7</b> DO-SI-DOS	<b>12</b> TAGALONGS
<b>15</b> SAMOAS	<b>19</b> THIN MINTS
TROOP# <u>12345</u>	Total Case Pick Up <u>70</u>
Time of Pick Up <u>02:45 pm</u>	
<small>LITTLE BROWNIE BAKERS N/5 4 2010 0609</small>	



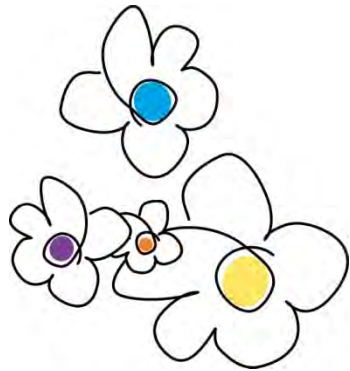
# Types of Cookie Deliveries used by GSHPA



1. Service Unit Cookie Manager Delivery
2. Cookie Drop Delivery
3. Warehouse Cookie Delivery



# Service Unit Cookie Manager Delivery



Some SUCM's will arrange a delivery site location for their troops to pick up their troops initial cookie order. This is the same delivery format used in past years. However, troops must register and confirm a time for pick up of their troops cookie order on their delivery tab in eBudde.



# Warehouse Cookie Delivery



- Some SU's will be assigned a day, time, and warehouse location for their troops to pick up their initial cookie orders.
- SUCM's will be at the location to help with delivery to troops.
- Troops register with SUCM and wait to be instructed of next step.
- Troops drive vehicles up to assigned loading dock or area.
- The delivery agent pulls the cookie order for each troop.
- SUCM/ helper/ troop confirm order at pick up.
- Delivery agent loads the vehicles.
- Person assigned to pick up the order will sign for order.



**This process takes about 3-5 minutes per troop.**



# Cookie Drop Delivery



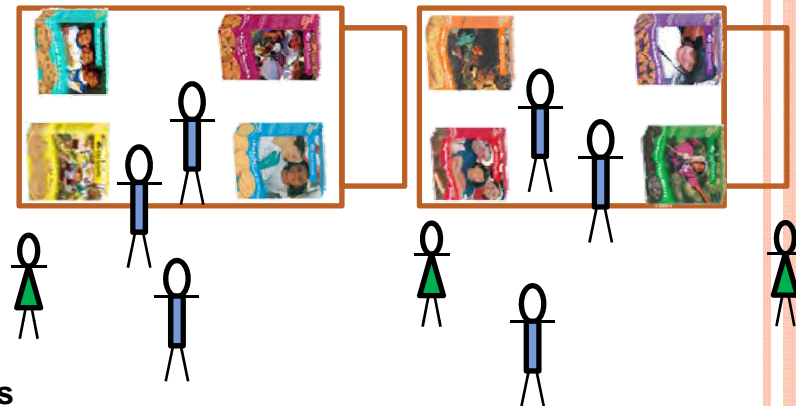
- Some SU's will be assigned a day, time, and Cookie Drop location for their troops to pick up their initial cookie orders.
- SUCM's will be at the location to help with delivery to troops.
- Troops arrive and register with SUCM and wait to be instructed of next step.
- Troops drive vehicles up to assigned line or area.
- The delivery agent pulls the cookie order for each troop.
- SUCM/ helper/ troop confirm order at pick up.
- Delivery agent loads the vehicles.
- Person assigned to pick up the order will sign for order.

**This process takes about 3-5 minutes per troop.**



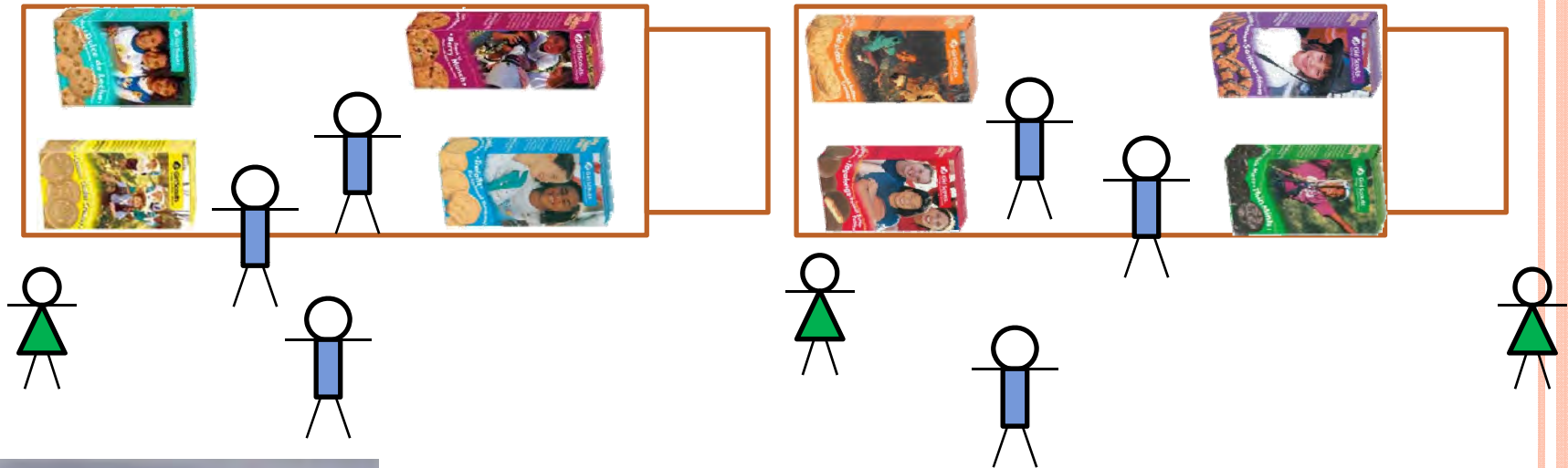
# Cookie Drop Delivery Process

1. SUCM and recruited helpers arrive 15 -20 mins. before 1<sup>st</sup> P/Up
2. Troop P/Up person arrives 5-10 min. before selected time
3. All Cars for troop stay together
4. Troop directed to a staging area/ line
5. First vehicle receives Dot Form & Window Sign
6. Driver stays in the vehicle
7. Helper(s) exit vehicle to help count cookies
8. Helper hands agent dot form
9. GS Adult/ Agent on ground calls cookie variety and numbers
10. Agent on truck pulls cookies by variety
11. Agent on ground counts cookies
12. SU/ Helper counts cookies
13. Agent loads vehicle- helpers can help load but not required
14. Vehicle drivers advance when directed
15. After all cookies have been loaded the helper or the person driving the vehicle will sign that they received the correct amount of the troops initial order.
16. SU/Staff member at the end of each line will collect the dot form with signature.



**Troops missing their selected time /day of delivery will have to pick their orders up at the Warehouse assigned to their area during the agreed upon hours.**

# Cookie Drop Delivery Layout



# Items to be signed/ collected at cookie delivery.

Delivery Confirmation Form-Troops bring.

## Bubble/Dot Form-SUCM Print & Bring

<b>4</b>	<b>4</b>
LEMON CHALET CREMES	DULCE DE LECHE
<b>6</b>	<b>3</b>
TREFOILS	THANK U BERRY MUNCH
<b>7</b>	<b>12</b>
DO-SI-DOS	TAGALONGS
<b>15</b>	<b>19</b>
SAMOAS	THIN MINTS
TROOP# <b>1234</b> Total Case Pick Up <b>70</b>	
Time of Pick Up <b>5 02:45 pm</b>	
LITTLE BROWNIE BAKERS N/5 4 2010/06/09	

Dec 27, 2010 at 09:57PM Cases of Cookies CANNOT be Returned

Use print this page and bring it with you.

	LCC	Tre	D-S-D	Sam	Dulce	TUBM	Tags	TMint	Troop Total
Your Cases	0	0	0	0	0	0	0	0	0


Pickup Name: 223 Shawnee Delivery Station  
 Pickup Location: .  
 Pickup Date: Wednesday, February 24  
 Pickup Time: 8:00am  
 Pickup Line: 1  
 ESTIMATED Number of Vehicles:  
 (you will need ONE of the following)

**Message from your Delivery Clerk**

Please print your delivery order form and bring with you to delivery pickup.

- 0 Compact Autos
- 0 Standard Autos
- 0 Station Wagons
- 0 Standard Vans (no seats)
- 0 Moving Vans

**Helpful Hints**



1. Bring people to help, but remember, people take up room just like cookies, so adjust the number of vehicles accordingly.
2. Every effort will be made to respect your delivery time. But sometimes it's not possible to have everyone pickup at their exact time. Please be patient. We're all here to have fun and get the cookies!

Signature \_\_\_\_\_

## Delivery/Cookie Pick Up Receipt

Date: \_\_\_\_\_ QB **000001**

Council: \_\_\_\_\_

**COOKIE PICK UP RECEIPT**

	CASES	PKGS.	ITEM
Troop #			LEMON CHALET
Troop Cookie Manager			TREFOILS
Phone (H)			DO-SI-DOS
Phone (W)			SAMOAS
Cell Phone			DULCE DE LECHE
NH/SU			THANK U BERRY MUNCH
Pick Up Location			TAGALONGS
PU by			THIN MINTS
Dist. by			<b>TOTAL</b>

Dist. by: \_\_\_\_\_

Distribution: Council - White SU - Yellow Whse. - Pink Troop - Goldenrod  
 LITTLE BROWNIE BAKERS © COPYRIGHT 2009 2010 050 811 4726



THANK YOU!



Please feel free to contact us should you have any questions!

1-800-692-7816

