

Campsite Report

Troop # _____ Age Level _____ Service Unit _____

Out-of-Council Troop/Group _____

(Name of Council or Other Group)

Leader's Name _____ Phone (____) _____

Address _____ City _____ State _____ Zip _____

Email _____

Number of Campers

Women _____

Girls _____

Men _____

Boys _____

Other _____

Racial Information

American Indian or Alaskan Native Asian _____

Black or African American _____

Hawaiian or Pacific Islander _____

White _____

Ethnic Information

Hispanic or Latina _____

Not Hispanic or Latina _____

Camp _____ Site(s) Used _____

Dates in Camp _____

Please report any breakage, loss or damage to your site or equipment below. If not reported, we may not know something is in need of repair.

Did you do any particular service project while at camp? If so, please describe:

What types of activities did you participate in on site?

Hiking Outdoor Cooking Nature Exploration Water - Swimming or Boating

Games or Sports Other _____

Did you travel off site to local attractions? _____ Which Attraction? _____

What was the highlight of your camp stay? _____

Departure Checklist

Please wait to be checked out by the Site Host or Site manager if one is in attendance. If not, please make sure you have checked all of the following that apply before you leave. **ALWAYS LEAVE A CAMPSITE BETTER THAN YOU FOUND IT.**

- _____ Clean the inside of the building by sweeping and mopping the floors; remove all food from refrigerators; clean and defrost refrigerator and set back refrigerator thermostat (do not turn off); clean toilets.
- _____ Turn back thermostat in heated buildings to 55 degrees.
- _____ Scrub benches, tables and counter tops in unit houses or kitchen shelters.
- _____ Clean toilets or latrines and remove toilet paper.
- _____ Leave sleeping mats where you found them.
- _____ Return cots to the place where you originally found them.
- _____ Let indoor fireplace fires burn out naturally. Throwing water on them causes breakage to grates and irons. Use only wood indoors. Never use charcoal indoors.
- _____ Clean fireplaces - distribute cold ashes in woods.
- _____ Replenish and stack at least one day's worth of wood supply.
- _____ Clean lanterns, trim wicks and refill lantern tanks. (The next time you come may be after dark.)
- _____ Sweep tent and shelter floors. Put the sweepings in the trash.
- _____ Leave tents with corners laced, flaps tied in bow, tent corners and flaps not tied to platform. (Tents hold up in bad weather this way.)
- _____ Be sure all inside and outside spigots are turned off.
- _____ Close and lock all doors and windows; turn off lights.
- _____ Return borrowed equipment or tools to proper place. Grease all cast iron skillets to prevent rust.
- _____ Take all trash and garbage to dumpster.
- _____ Leave keys as directed and close entrance gate (if applicable).
- _____ Fill out Campsite Report (See previous page).

Troop Leader's Signature _____ Date _____

This sheet MUST be filled out COMPLETELY, signed by the ranger and returned to Council before we can refund your deposit. It must be returned to Council before September 30th of the Girl Scout membership year that your reservation is in or your deposit will be forfeited.

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|--|-------------------------|
| For Official Use Only | |
| Unit was left in: | Number of Campers _____ |
| <input type="checkbox"/> Good Condition | |
| <input type="checkbox"/> Poor Condition | Number of Adults _____ |
| Describe any damage noted: _____ | |
| _____ | |
| Site Host's/Manager's Signature _____ Date _____ | |