

Certificates of Insurance

Requirements for Certificates of Insurance

The following guidelines have been developed to determine if a Certificate of Insurance is required when the council, troop/group or service unit is engaging in activities.

- Facilities used for overnights – except Federal/State/Local government facilities (including any facility being used outside their normal business hours)
- Usage of any third party vendor or service. This includes but is not limited to: guides, instructors, rental of equipment or participation in an activity at the vendor's location.

When requesting a Certificate of Insurance from the vendor being utilized, please remember that a valid certificate of insurance includes:

- Insurance carrier rated "A" or better by an insurance rating organization such as A.M. Best.
- \$1,000,000 limit minimum per high risk occurrence (may be higher depending on number of people and activity).
- Scheduled event/activity falls within policy period shown.
- Girl Scouts in the Heart of Pennsylvania is named as additional insured.

When someone requires a Certificate of Insurance from GSHPA, please access the electronic form on the GSHPA web site. This form is forwarded to our insurance company. It may take up to 3 weeks for the certificate to be sent by the insurance company to the requestor.

https://fs2.formsite.com/gshpa/form942057600/secure_index.html