



Service Unit Budget Forecast Form

Service Unit Budget Forecast

October 1 – September 30, _____

This is a tool that Service Units may use to help plan the year. It is not required to be turned in to GSHPA.

INCOME:			EXPENSES:		
SU Recruitment/Program Events	Date	Event Fees	Recruitment/Program Events	Cost	
_____	_____	\$ _____	_____	\$ _____	
_____	_____	\$ _____	_____	\$ _____	
_____	_____	\$ _____	_____	\$ _____	
_____	_____	\$ _____	_____	\$ _____	
_____	_____	\$ _____	_____	\$ _____	
_____	_____	\$ _____	_____	\$ _____	
_____	_____	\$ _____	_____	\$ _____	
_____	_____	\$ _____	_____	\$ _____	
_____	_____	\$ _____	_____	\$ _____	
_____	_____	\$ _____	_____	\$ _____	
EVENT FEES TOTAL		\$ _____	EVENT EXPENSE TOTAL		\$ _____
Adult Recognition Event		\$ _____	Adult & Community Recognition	\$ _____	
Adult Recognition Council Support		\$ _____	Postage	\$ _____	
Reimbursed Phone Calls		\$ _____	Office Supplies	\$ _____	
Miscellaneous Income (list each)		\$ _____	Phone Calls	\$ _____	
_____		\$ _____	Meeting Expense	\$ _____	
_____		\$ _____	Miscellaneous Expense (list each)	\$ _____	
_____		\$ _____	_____	\$ _____	
_____		\$ _____	_____	\$ _____	
MISCELLANEOUS INCOME TOTAL		\$ _____	MISCELLANEOUS EXPENSE TOTAL		\$ _____
INCOME TOTAL		\$ _____	EXPENSES TOTAL		\$ _____

Budget totals for Income and Expenses must equal

Funds are in account number _____ at the _____ bank in the name of Girl Scouts in the Heart of Pennsylvania, Inc. # _____ Service Unit.
 Branch location _____

The following individuals may sign on the account (minimum of three signers, at least two who are not related):

- | | |
|----------|----------|
| 1. _____ | 2. _____ |
| 3. _____ | 4. _____ |

Service Unit Manager _____
 Signature _____ Date _____

Service Unit Treasurer _____
 Signature _____ Date _____