girl scouts in the heart of pennsylvania

Girl Scouts in the Heart of Pennsylvania
Detailed Cash Record of Troop/Group Worksheet

The cash record is kept by the troop/group treasurer, and is a detailed account of all the cash received or paid out of troop/group treasury such as payment of weekly dues, purchases of awards, purchase of equipment, payment of transportation and payment of membership dues. This worksheet should be used throughout the year and serves as a help to complete the year-end Troop/Group Finance Report.

Service Unit: _____ **Troop/Group Number:** _____ **Year:** _____

DATE	ITEM	INCOME	EXPENSES	AMOUNT OF * CASH ON HAND
	Balance from Previous Year	**XXXXXXX**	**XXXXXXXX**	

*** Cash on hand includes bank balances as well as bills and coins**

Revised 8-2011